

**TWIN VALLEY COMMUNITY LOCAL BOARD OF EDUCATION**  
**MINUTES OF THE BOARD MEETING HELD ON**  
**Monday, July 25, 2016 – 6:30 P.M.**  
**Twin Valley South - Media Center**  
**Regular Meeting**  
*South Strong ♦ Panther Proud*

**I. OPENING:**

**A. Call to Order**

President Pemberton called the meeting to order.

**B. Roll Call**

Members present and answering roll call were: Mr. Tim Beneke, Mr. Jason DeLong, Mr. Sean Maggard, Mr. Michael Randolph, and Mr. James Pemberton.

**C. Pledge of Allegiance**

Mr. Beneke led the Pledge of Allegiance.

**D. Invocation**

Mr. DeLong led the invocation.

**E. District Mission Statement:**

Mr. Randolph read the District Mission Statement.

**F. Adoption of Agenda**

Resolution 66.16 Motion was made by Mr. DeLong, seconded by Mr. Randolph, that the July 25, 2016 Regular Board Meeting Agenda be approved.

Roll Call:

Yes: All

No: None.

President Pemberton declared the motion carried 5-0.

**II. APPROVAL OF MINUTES:**

**A. Regular Board Meeting Minutes**

Resolution 67.16 Motion was made by Mr. Randolph, seconded by Mr. Beneke, that the Minutes of the June 27, 2016 Regular Board meeting be approved.

Roll Call:

Yes: All

No: None.

President Pemberton declared the motion carried 5-0.

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**III. STUDENT PRESENTATION**

**IV. RECOGNITION OF PUBLIC – AGENDA ITEMS ONLY:**

None

**V. ADMINISTRATIVE REPORTS**

- A. Mr. Jeff Tully – Transportation and Facilities Director - Mr. Tully’s report will be a tour of the facility
- B. Ms. Megan Perry – Assistant Director of Food Service – Ms. Perry gave her report. Mr. DeLong asked if a protein supplement could be offered at lunch. He stated that Shain Wyka offers this product if Aramark is interested.
- C. Ms. Patti Holly – Principal, K-6 – Ms. Holly introduced new teachers; Erin Rowe - Intervention and Sarah Roell – 4<sup>th</sup> grade Science and Social Studies.

**VI. BOARD MEMBER COMMENTS**

Mr. Beneke inquired about the marquee.

**VII. EXECUTIVE SESSION**

Resolution 68.16 Motion was made by Mr. Maggard, seconded by Mr. DeLong that Recommend motion for the board to enter into Executive Session for the purpose pertaining to the requirements of ORC 121.22 (G)(1)(4).

(1) Consideration of personnel matters

Roll Call:

Yes: All

No: None

President Pemberton declared the motion carried 5-0.

Time In: 6:42 PM

Time Out: 7:32 PM

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**VIII. DISCUSSION/INFORMATION ITEMS**

- A. District Tour
- B. OSBA Policy Upgrades: First Reading
  - AFCA/GCNA Evaluation of School Counselors (New Policy)
  - DECA Administration of Federal Grant Funds (New Policy)
  - EHA Data and Records Retention
  - IGBA Programs for Students with Disabilities
  - IGCH/LEC College Credit Plus
  - JHCB Immunizations
  - KG-R Community Use of School Premises
- C. Capitol Conference
- D. Review of New Business & Personnel Items (Mr. Fischer)

**IX. BOARD MEMBER REPORTS**

- A. Mr. Beneke, Student Achievement Liaison - None
- B. Mr. DeLong, Legislative Liaison - None
- C. Mr. Maggard, District Athletic Council Liaison – Mr. Maggard stated there will be an athletic council meeting Sunday evening at 6:30 p.m.

***ADOPTION OF CONSENT CALENDAR – FINANCIAL***

Resolution 69.16 Motion was made by Mr. Maggard, seconded by Mr. Randolph that items A through F be approved.

Roll Call:

Yes: All

No: None.

President Pemberton declared the motion carried 5-0.

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**X. TREASURER’S REPORT**

A. Financial Reports

The Board approved the Financial Reports as submitted.

B. Payment of Bills

The Board approved the payment of bills as submitted.

C. Return of Advance of Funds

The board authorized the Treasurer to make the following return of cash advances:

Advances from the following grant funds to the general fund:

IDEA-B	\$18,296.09
Title I-A	\$13,693.63
Title II-A	\$ 5,064.48
Total Returned:	\$37,054.20

D. Certificate of Estimated Resources for 2015-2016

The Board approved the Estimated Resources for July 1, 2016 - June 30, 2016 as submitted.

E. Final Appropriations for 2015-2016

The Board approved the Final Appropriations for July 1, 2015 – June 30, 2016 as submitted.

F. Appropriations for 2016-2017

The Board approved the Temporary Appropriations for July 1, 2016 – June 30, 2017 as submitted.

***ADOPTION OF CONSENT CALENDAR – NEW BUSINESS***

Resolution 70.16 Motion was made by Mr. DeLong, seconded by Mr. Beneke that Item A and C through Item J be approved with Item B voted on separately.

Roll Call:

Yes: All

No: None

President Pemberton declared the motion carried 5-0.

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**XI. NEW BUSINESS:**

A. Middle School Reading Series Adoption

The Board approved the HMH Collections Series for grades 7-8 for use starting with the 2016-2017 School year for a total cost of \$23,750.85

C. Athletic Field Painter

The Board approved Derick Meyers as athletic field painter at a cost of \$100.00 per week for approximately 13 weeks, effective August 1, 2016.

D. Duty Calendars

The Board approved the 2016-2017 school year Educational Aide duty calendar.  
[EXHIBIT A]

E. Implementation of eDays/Blizzard Bags as Calamity Make-up Days

The Board approved the following resolution regarding the implementation of eDays/Blizzard Bags as a means of Calamity Make-up Days, effective with the 2016 – 2017 school year:

**RESOLUTION ADOPTING A CALAMITY DAY ALTERNATIVE MAKE-UP PLAN**

WHEREAS, the Twin Valley Community Local School District board of education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3313.482 of the Ohio Revised Code; and

WHEREAS, section 3313.482 authorizes a board of education to file an annual plan with the Ohio Department of Education by August 1 of each year to provide online learning opportunities for students in lieu of attendance on such days of closure;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that the Twin Valley Community Local School District board of education hereby approves the following plan and authorizes its filing with the Ohio Department of Education.

**PLAN FOR ALTERNATIVE MAKE-UP OF CALAMITY DAYS**

Pursuant to Ohio Revised Code section 3313.482, the board of education of Twin Valley Community Local School District hereby authorizes the following plan to allow students of the district to access and complete classroom lessons in order to fulfill up to a maximum of the number of hours that are the equivalent of three school days because of the closing of schools for any of the reasons specified in section 3313.482.

- 1) This plan is submitted, pursuant to approval of the board of education, prior to August 1.
- 2) This plan includes the written consent of the teachers' employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the board of education and is hereby incorporated into this plan as if specifically rewritten.
- 3) Not later than November 1 of the 2016-2017 school year, each classroom teacher shall develop a sufficient number of lessons for each course taught by that teacher with such lessons

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requiring, in the judgment of the teacher, an amount of time equal to or greater than the number of hours that are the equivalent of three school days in such teacher's class.

4) The teacher shall designate the order in which the lessons are to be posted on the district's web portal or web site.

5) Teachers will update or replace such lessons as necessary throughout the school year based on the instructional progress of students.

6) As soon as practicable after an announced school closure authorized under section 3313.482, the appropriate administrator may direct staff to make the designated lessons available on the district's portal or site. Each lesson shall be posted for each course that was scheduled to meet on the day of the school closing.

7) Each student enrolled in a course for which a lesson is posted shall be granted a two-week period from the date of posting to complete the lesson. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided.

8) Students without access to a computer shall be permitted to complete the posted lessons at school after the reopening of school. Students utilizing this option will be granted two weeks from the date of reopening to complete such lessons. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided. The district will provide access to district computers before, during, or after the school day (provided that the equipment is available and accessible at those times) or may provide a substantially similar paper lesson in order for students to complete the assignments.

9) The board of education hereby authorizes "blizzard bags," which are paper copies of the lessons posted online. Teachers shall prepare paper copies approximating the content of the online lessons and shall update such paper copies when updating any of the online lessons.

"Blizzard bags" shall be distributed to all students by not later than December 1 of the school year or such other date as may be selected by the superintendent. Students shall submit completed lessons to the teachers assigning such lessons not later than two weeks after the date of school closing for which the "blizzard bag" lessons are assigned.

F. Renewal Tax Levy

The Board approved the following Renewal Tax Levy, Resolution Determining to Proceed, for the November 8, 2016 ballot:

RESOLUTION PROPOSING THE LEVY OF AN ANNUAL TAX  
FOR SCHOOL DISTRICT PURPOSES ON THE SCHOOL  
DISTRICT INCOME OF INDIVIDUALS AND OF ESTATES TO  
RENEW AN INCOME TAX EXPIRING AT THE END OF 2017  
AND DETERMINING TO PROCEED WITH SUBMISSION OF  
SAID LEVY

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WHEREAS, this board of education at its meeting on the 27<sup>th</sup> day of June, 2016, by resolution duly adopted, determined the necessity of raising an additional \$806,000 per year for school district purposes, and further provided that application be made to the Tax Commissioner of the Ohio Department of Taxation to estimate the property tax rate that would have to be imposed by the School District in the current year to produce said additional annual amount and to estimate the income tax rate that would have had to have been in effect for the current year as a school district income tax to produce said additional annual amount; and

WHEREAS, the Tax Commissioner of the Ohio Department of Taxation has certified to this board of education that the estimated property tax rate that would have to be imposed by the School District in the current year to produce said additional annual amount is 6.33 mills and that the estimated income tax rate that would have had to have been in effect for the current year as a school district income tax to produce said additional annual amount is three-quarters of one percent;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Twin Valley Community Local School District:

SECTION 1. That pursuant to Section 5748.02 of the Ohio Revised Code as amended (the "Act") renewal of a levy of an annual tax for the purpose of current expenses on the school district income of individuals and estates as defined in divisions (E)(1)(a) and (2) of Section 5748.01 of the Ohio Revised Code is hereby proposed and it is hereby determined to proceed with the submission to the electors of the school district the question of levying for five years an income tax of three-quarters of one percent (0.75%) per annum on the school district income of individuals and of estates for the purpose of current expenses at the election to be held on November 8, 2016. Said tax, if approved by the electors, shall be effective January 1, 2018.

SECTION 2. That the treasurer of this board of education be and is hereby directed to immediately certify the following to the board of elections: (a) this resolution and (b) the estimated property tax rate that would have to be imposed in the current year to produce said additional annual amount and the estimated income tax rate that would have had to have been in effect for the current year as a school district income tax to produce said additional annual amount, as calculated and certified by the Tax Commissioner of the Ohio Department of Taxation, and to notify said board of elections to cause notice of such election to be given as required by law.

SECTION 3. That the form of ballot, upon which the question of levying said additional tax shall be submitted to the electors, shall be substantially as follows:

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PROPOSED TAX LEVY (RENEWAL)

TWIN VALLEY COMMUNITY LOCAL SCHOOL DISTRICT

A majority affirmative vote is  
necessary for passage.

Shall an annual income tax of three-quarters of one per centum (0.75%) on the school district income of individuals and of estates be imposed by the Twin Valley Community Local School District, to renew an income tax expiring at the end of 2017 for five years, beginning January 1, 2018, **FOR THE PURPOSE OF CURRENT EXPENSES?**

	FOR THE TAX LEVY
	AGAINST THE TAX LEVY

SECTION 4. That it is found and determined that all formal actions of this board of education concerning and relating to the adoption of this resolution were adopted in an open meeting of this board of education; and that all deliberations of this board of education and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

G. Football Scoreboard

The Board approved the purchase of the materials to retrofit the existing football scoreboard to LED and wireless operating system from Industrial Electronic Service Ltd. in the amount of \$11,243.00, using donated funds.

H. Football Scoreboard Vinyl Wrap

The Board approved the amount of \$2030.50 to Paradise Graphix’s to vinyl wrap the football scoreboard. This project is to be paid with donated funds.

I. Professional Development Consortium Services Contract

The Board approved the 2016-2017 Professional Development Consortium Services Contract with the Preble County Educational Service Center for \$1917.00.

J. Duty Calendars

The Board approved the 2016-2017 school year District Office duty calendar.  
 [EXHIBIT B]



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B. OAPSE Master Agreement

Resolution 71.16 Motion was made by Mr. Beneke, seconded by Mr. Maggard. That the Master Agreement with the Ohio Association of Public School Employees #672 be approved.

Roll Call:

Yes: Beneke, Maggard, Randolph

No: None

Abstain: DeLong, Pemberton

President Pemberton declared the motion carried 3-0-1.

***ADOPTION OF CONSENT CALENDAR - PERSONNEL***

Resolution 72.16 Motion was made by Mr. Maggard, seconded by Mr. Beneke. Employment – Certified Item A through Employment Supplemental Item E be approved.

Roll Call:

Yes: All

No: None

President Pemberton declared the motion carried 5-0.

**Employment – Certificated**

A. 4<sup>th</sup> Grade Teacher Resignation

The Board accepted the resignation of Joe Lawler, 4<sup>th</sup> Grade Teacher, effective the end of the 2015-2016 school year. [EXHIBIT B]

B. 4<sup>th</sup> Grade Teacher Employment

The Board approved the employment of Sarah Roell as 4<sup>th</sup> Grade teacher for the 2016-2017 school year.

C. Industrial Technology Teacher Employment

Recommend the board approve the employment of Mark Cline as Industrial Technology teacher for the 2016-2017 school year.

D. Substitute Teacher Rate

The Board approved the substitute Teacher rate of \$85.00 for the 2016-2017 school year.

E. Special Education Extended School Year Tutor

The Board approved Janette Hittle as extended school year tutor for special education students at the assigned tutor rate, for up to six (6) days, starting August 2, 2016.

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F. Intervention Specialist Employment

The Board approved the employment of Erin Rowe as Elementary Intervention Specialist for the 2016-2017 school year.

**Employment – Classified**

A. District Office Administrative Assistant Salary

The Board approved the hourly rate of \$16.60 for Tina Cook, effective, August 1, 2016.

B. Resignation – Educational Aide

The Board accepted the resignation of Debbie Fisher, bus educational aide and substitute bus driver, effective immediately. [EHIBIT C]

C. Approve Hourly Substitute Rates

The Board approved the following substitute hourly rates for the 2016-2017 school year, as follows:

Bus Driver \$15.00  
Custodian \$12.58  
Educational Aide \$9.85  
Educational Aide – Media Center \$9.85  
Educational Aide – Technology Assistant \$11.45  
Food Service \$10.10  
Maintenance \$12.78  
Secretary \$11.63

D. Special Education Extended School Year Aide Services

The Board approved Misty Clayton for special education extended school year aide services for up to six (6) days starting August 2, 2016.

**Employment – Supplemental**

A. District Leadership Team Stipend

The Board approved the following individuals to serve as building representatives on the District Leadership Team:

Amanda Beneke (K-6)  
Denise Williams (K-6)  
Melissa Davis (K-6)  
Diane Hartwig (K-6)  
Catherine Ackerman (7-12)  
Nathan Habmlin (7-12)  
Jane Osborn (7-12)  
Chris Fogle (7-12)

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**B. Building Leadership Team Stipend**

The Board approved the following individuals as building representatives on the K-6 and 7-12 Building Leadership teams:

- Shari LeBrun (K-6)
- Becky McCollum (K-6)
- Jennifer South (K-6)
- Denise Williams (K-6)
- Elizabeth Woodrum (K-6)
- Pat Shockey (7-12)
- Brandy Woodrey (7-12)
- Catherine Ackerman (7-12)
- Maggie Krauss (7-12)
- Sharon Schriever (7-12)

**C. Reserve Football Resignation**

The Board accepted the resignation of Nick Bartlett as Reserve Football Coach for the 2016-2017 season. [EXHIBIT D]

**D. 2016-2017 Supplemental Extracurricular Positions**

The Board approved the following individual’s employment for the respectively listed supplemental contracts for the 2016-2017 school year, pending background check and current Pupil Activity Supervisor Permit.

**Supplemental Contracts 2016-2017**

Leslie Roberts	Volleyball, Off-Season	Nick Bartlett	Football, Reserve, Volunteer
Patrick Couch	Football, MS	Shain Wyka	Football, Reserve
Dustin Zimmer	Soccer, Girls Varsity	Cody Meyer	Soccer, Girls, Reserve
Cody Meyer	Soccer, Girls, Off Season		

**E. Middle School Volleyball**

The Board approved the employment of Nancy Briley for Middle School Volleyball for the 2016-17 School year, pending background check and current pupil activity permit.

**XI. RECOGNITION OF PUBLIC – PUBLIC COMMENTS**

None.

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**XII. MISCELLANEOUS**

A. Next Regular Board of Education meeting is set for August 22, 2016 at 6:30 pm in the Twin Valley Community Local School District Media Center.

B. Are there any schedule conflicts?

Do we need to schedule a special meeting before the regular meeting?

**XIII. ADJOURNMENT**

Resolution 73.16 Motion was made by Mr. Beneke, seconded by Mr. Randolph, that the meeting be adjourned. Meeting adjourned at 8:09 pm.

Roll Call:

Yes: All.

No: None.

President Pemberton declared the motion carried 5-0.

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President

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Attest: Treasurer